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Subject  
File



30 December 1988

OS-CH-SP

MEMORANDUM FOR: Chief, Administrative Staff, FBIS

VIA: Deputy Chief, Administrative Staff, FBIS

FROM:   
Chief, Registry, FBIS

25X1

SUBJECT: Change in Pouch Numbering System

1. The current numbering system used by FBIS Registry to identify outgoing pouches does not logically correspond with the bureaus we serve. This creates problems for Registry personnel who logically believe FL-000 would refer to Florida rather than London which is now the case. I propose that we use the same type of digraph that is now used in the outgoing wire/service message format to identify pouches going to the bureaus. Since we will soon be into the new calendar year, I'd like to establish this system and notify the bureaus as soon as possible.

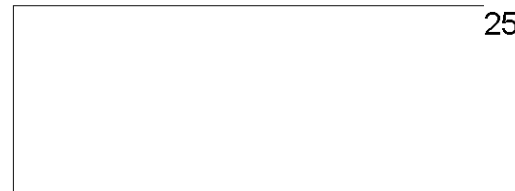
2. Please review attachment (proposed incoming/outgoing pouch manifest numbering system) and note concurrence or alternate suggestions.

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Attachment:  
As stated

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CONCUR:

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Chief, Operations Group, FBIS

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Date

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Chief, Production Group, FBIS

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Date

APPROVED:

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Acting Chief, Administrative Staff, FBIS

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Date

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